

# 77<sup>TH</sup> IIRB CONGRESS, 11<sup>TH</sup>-12<sup>TH</sup> FEBRUARY 2020 Hotel Le Plaza, Brussels (B) Instructions to Authors of Poster Presentations

# **1** General Information

- Posters must be written in English.
- The final print versions of the abstracts must be submitted online at <u>www.iirb.org</u> by 15<sup>th</sup> January 2020. By submitting a final abstract the authors consent to its online publication.
- All posters will be uploaded as secured pdf-files to the IIRB web site after the congress where they will be accessible to IIRB members and congress participants only. Should you not wish your poster to be made available please let us know in writing by 10<sup>th</sup> February 2020.
- Authors bear full responsibility for posters presented at the Congress.

# 2 Abstracts

- All abstracts will be printed as a brochure for the Congress. They will also be published online on the IIRB web site.
- Please use the template 'Family name Poster abstract 77<sup>th</sup> IIRB Congress.docx' for formatting. Remember to include your family name in the file name.
- Provide full names and affiliations of <u>all</u> authors.
- Final abstracts must not exceed 25 lines, respectively 1 page in the template.
- The deadline for online submission of revised abstracts at <u>www.iirb.org</u> is **15<sup>th</sup> January 2020**. Should the IIRB not receive a revised version of the abstract by this date, the authors consent to the printing and publishing of the original version of the abstract submitted at registration.
- The IIRB reserves the right to make minor editorial changes to the abstracts without further notice.

# **3** Poster Presentation

- Presentations should be clear, simple and readable from 1.50 m distance. The lettering should be at least 28 points and have a line thickness of 0.7 mm. Photograph format should be at least 13 x 18 cm.
- Poster panels will be suitable for posters of 84 cm width x 119 cm height (DIN A0).
- Posters can be put up from Tuesday 11<sup>th</sup> February 2020, 7 am onwards. Material to fix posters will be provided.
- Poster sessions will be organised on the 11<sup>th</sup> and 12<sup>th</sup> February 2020. Poster authors are kindly requested to be available for questions on their posters during that time.

# 4 Attendance at the Congress – Participation Fees

• An online registration of all authors is required. Reduced fees apply for each first author of a presentation or poster. Please refer to the IIRB web site <u>www.iirb.org</u> for further information.